



**Leicester**  
City Council

At a meeting of the LEICESTER CITY COUNCIL held at the Town Hall at FIVE O'CLOCK in the afternoon on Thursday, 19 MAY 2022 duly convened for the business hereunder mentioned.

=====

**BUSINESS**

=====

1. **LORD MAYOR'S ANNOUNCEMENTS**
2. **ELECTION OF LORD MAYOR**
3. **ELECTION OF HIGH BALIFF**
4. **ELECTION OF DEPUTY LORD MAYOR**
5. **APPOINTMENT OF LORD MAYOR'S SPIRITUAL ADVISERS**
6. **THANKS TO THE RETIRING LORD MAYOR**
7. **ESTABLISHMENT OF SCRUTINY COMMITTEES AND COMMISSIONS,  
REGULATORY AND COUNCIL COMMITTEES MATTERS RESERVED TO FULL  
COUNCIL**
8. **NOTIFICATION OF EXECUTIVE APPOINTMENTS**
9. **ANNUAL CALENDAR OF MEETINGS**
10. **DATES OF COUNCIL MEETINGS**

**PRESENT:**

**DEEPAK BAJAJ, LORD MAYOR**  
**CHAIRMAN**

SIR PETER SOULSBY – CITY MAYOR

**Abbey Ward**

MANJIT KAUR SAINI

**North Evington Ward**

LUIS FONSECA  
RASHMIKANT JOSHI  
VANDEVJI PANDYA

**Aylestone Ward**

ADAM CLARKE

**Rushey Mead Ward**

PIARA SINGH CLAIR  
RITA PATEL  
ROSS WILLMOTT

**Beaumont Leys Ward**

HEMANT RAE BHATIA  
VI DEMPSTER  
PAUL THOMAS WESTLEY

**Saffron Ward**

ELLY CUTKELVIN

**Belgrave Ward**

PADMINI CHAMUND  
NITA SOLANKI  
MAHENDRA VALAND

**Spinney Hills Ward**

MISBAH BATOOL  
MUSTAFA MALIK

**Braunstone Park and Rowley Fields**

SUE BARTON

**Stoneygate Ward**

SHARMEN RAHMAN  
AMINUR THALUKDAR

**Castle Ward**

PATRICK JOSEPH KITTERICK  
DANNY MYERS  
DEBORAH ANNE SANGSTER

**Thurncourt Ward**

TERESA ALDRED  
STEPHAN GEE

**Evington Ward**

SUE HUNTER  
SHAHID KHAN

**Troon Ward**

DIANE CANK  
ASHIEDU JOEL

**Eyres Monsell Ward**

ELAINE PANTLING  
KAREN PICKERING

**Westcotes Ward**

JACKY NANGREAVE  
SARAH RUSSELL

Fosse Ward

TED CASSIDY  
SUE WADDINGTON

Humberstone and Hamilton Ward

RUMA ALI  
DANIEL CREWE  
GURINDER SINGH SANDHU

Knighton Ward

MELLISA MARCH  
DR LYNN MOORE  
GEOFF WHITTLE

Western Ward

LINDSAY BROADWELL  
GEORGE COLE  
GARY O'DONNELL

Wycliffe Ward

HANIF AQBANY  
MOHAMMED DAWOOD

## **1. LORD MAYOR'S ANNOUNCEMENTS**

### Remembrance

The Lord Mayor reflected on the recent sad passing of Chief Constable Simon Cole and Gerry Hirst a co-optee of the Children's, Young People and Education Scrutiny Commission.

He noted that Simon Cole had been the longest serving Chief Constable in the Country and was highly regarded in the local community and was a dedicated and skilled officer. He would be greatly missed and be remembered with much fondness.

Gerry Hirst had been a former headteacher of Sacred Heart Catholic Primary School and was, more recently, a schools' facilitator and educational consultant in addition to being a long serving co-optee.

Council stood for a minute's silence in Simon Cole and Gerry Hirst's memory.

### Civic Events

The Lord Mayor referred to a number of Civic events he had attended recently.

He had attended the ceremony to bestow the Freedom of the City Leicester City Football Club at the King Power Stadium attended by players and the current Chairmen and guests. The occasion also saw the inauguration of the newly created City of Leicester Award, which was presented to current chairman, Khun 'Top' and to his late father, Khun Vichai. The Awards recognised their outstanding achievements and commitment to Leicester City Football Club and the City of Leicester.

This was followed by him holding a Spring Ball in support of Silver Star Diabetes and the Royal Anglian Benevolent Charity.

### Fire and Emergency Evacuation Procedure

The Lord Mayor reminded all present of the evacuation procedures as detailed on the agenda for the meeting.

## **2. ELECTION OF LORD MAYOR**

Moved by Councillor Dempster, seconded by Councillor Sangster and carried:

That Councillor George Cole be elected to the Office of Lord Mayor of the City for the coming year.

Councillor George Cole, Lord Mayor of Leicester took the Chair.

## **3. ELECTION OF HIGH BAILIFF**

Moved by the City Mayor, seconded by Councillor Cank and carried:

That Councillor Deepak Bajaj be elected to the office of High Bailiff for the coming

year.

#### **4. ELECTION OF DEPUTY LORD MAYOR**

Moved by the City Mayor, seconded by Councillor Cank and carried:

That Councillor Luis Fonseca be appointed Deputy Lord Mayor for the coming year.

#### **5. APPOINTMENT OF LORD MAYOR'S SPIRITUAL ADVISER**

The Lord Mayor informed Council that he had appointed five Spiritual Advisors as follows:-

Ras Anum Abeng – Nabingi Church  
Pastor Michael Baker – Seventh Day Adventist Church  
Bishop Joel Haye – New Testament Church of God  
Bishop Marvin Hector – Shiloh Pentecostal Fellowship  
Pastor Adetungi Lawal – Winners Chapel International

#### **6. THANKS TO THE RETIRING LORD MAYOR**

Moved by Councillor Hunter, seconded by the City Mayor and carried:

Good evening, all, I am Councillor Sue Hunter, Co councillor with Cllr Bajaj for Evington ward. It is an honour and privilege to deliver the vote of thanks for his year in office as our Lord Mayor 2021-2022.

Councillor Bajaj was elected as Lord Mayor on 29 April 2021. The annual meeting and election were rather unique – our first ever hybrid meeting of annual council, being held with only 17 people present at the Town Hall, as a result of ongoing Covid-19 restrictions. It is encouraging to see that we are all present this evening.

Councillor Bajaj has supported two charities – Silver Star Diabetes and The Royal Anglian Benevolent Charity - and a number of charity events have been held to raise money to support their valuable work. Deepak recently held a charity ball at the Grand Hotel which saw a number of guests dance the night away to a local DJ and the Singing Policeman and he also supported the Lady Mayoress and Consort in hosting a Coffee Morning here in the Town Hall. Two local businesses have kindly hosted charity meals on his behalf – one at Bobby's Restaurant and the other at the relatively recently opened Tandem Restaurant in Highcross.

Despite a slow start to the year, as a result of the pandemic, he has still managed to attend a wide variety of events, reaching across many areas of the community, including support to young people, the armed forces, faith and community groups and local businesses. Councillor Bajaj has welcomed pupils from several city schools to City Hall, giving young people an opportunity to explore democracy and question councillors on their involvement in local the community. He has also supported local groups including Leicester Scouts for the presentation of awards to beavers, cubs and scouts and has met with young people from our twinned cities at the City of Leicester European Twinning Association meeting.

**7. ESTABLISHMENT OF SCRUTINY COMMITTEES AND COMMISSIONS, REGULATORY AND COUNCIL COMMITTEES**

Moved by Councillor Cank, seconded by the City Mayor and carried:

That the technical resolution regarding the formation of the Overview Select Committee and Scrutiny Commissions and Regulatory and Council Committees, as printed below, be approved.

**Technical Resolution – Scrutiny Committee, Commissions & Regulatory and Council Committees**

- (i) That the:-  
Overview Select Committee  
Adult Social Care Scrutiny Commission  
Children, Young People and Education Scrutiny Commission  
Economic Development, Transport and Climate Emergency Scrutiny Commission  
Health and Wellbeing Scrutiny Commission  
Heritage, Culture, Leisure and Tourism Scrutiny Commission  
Housing Scrutiny Commission and  
Neighbourhood Services Scrutiny Commission

all be established in accordance with the existing Terms of Reference, the size of each being in accordance with the lists circulated to all Members and attached at Appendix A to the Report at Item 7 on the agenda (and attached to these minutes at Appendix A), it being noted that any remaining places will be filled in accordance with relevant procedures and in consultation with the relevant Members.

- (ii) That the  
Audit and Risk Committee  
Health and Wellbeing Board  
Standards Committee  
Planning and Development Control Committee  
Licensing and Public Safety Committee and  
Licensing Sub-Committees

all be established in accordance with the existing Terms of Reference) the size of each being in accordance with the lists circulated to all Members and attached at Appendix A to the Report at Item 7 on the agenda (and attached to these minutes at Appendix A) and to note that there is now a vacancy for the Roman Catholic Diocese Co-opted place on the Children's Young People and Education Scrutiny Commission (it being noted that the remaining places will be filled in accordance with relevant procedures and in consultation with the relevant Members) except that:

- (a) The Terms of Reference for the Audit & Risk Committee be amended to allow for the inclusion of an Independent Member amongst its membership and
- (b) The size of the Licensing and Public Safety Committee be expanded from 10 places to 15 places.

- (iii) That the Chairs and Vice-Chairs (as appropriate) of the bodies listed in parts (i) and (ii) above be in accordance with the lists circulated to all Members (attached at Appendix A to the Report at Item 7 on the agenda (and attached to these minutes at Appendix A) subject to Cllr Pantling being replaced by Cllr Dr Moore as Vice Chair on the Audit and Risk Committee and Cllr Shelton being replaced by Cllr Joel as Vice Chair on the Standards Committee;
- (iv) That the Employees Committee be established with the Terms of Reference and size as specified within the Council's Constitution, with the process for the appointment of Chair and membership being in accordance with the provisions of the Constitution: and
- (v) That the updated "Scrutiny Reconfiguration" document be approved as attached at Appendix B to the Report at Item 7 on the agenda (and attached to these minutes at Appendix A).

## **8. NOTIFICATION OF EXECUTIVE APPOINTMENTS**

The City Mayor asked Council to note that he appointed Councillor Malik to join the existing members of the Executive.

## **9. ANNUAL CALENDAR OF MEETINGS**

Moved by Councillor Cank, seconded by the City Mayor and carried:

That the cycle of meetings of the Scrutiny, Regulatory and Council Committees be confirmed as set out in the schedule of meetings attached at Item 9 with the agenda (and attached as Appendix C to these minutes.)

## **10. DATES OF COUNCIL MEETINGS**

Moved by Councillor Cank, seconded by the City Mayor and carried

That the Annual Meeting in 2023 be held on 18 May 2023, that Council meet on Wednesday 22 February 2023 to consider the estimates for 2023/24, and that ordinary meetings of Council be held on the dates indicated on the Council Script, ie:

7 July 2022  
29 September 2022  
24 November 2022

## **11. CLOSE OF MEETING**

The Lord Mayor declared the meeting closed at 6.55pm.





**COMMITTEES AND SCRUTINY COMMISSIONS CHAIRS, VICE CHAIRS AND  
SIZE OF MEMBERSHIP**

**PLANNING AND DEVELOPMENT CONTROL COMMITTEE**

<b>CHAIR</b>	Councillor Riyait
<b>VICE CHAIR</b>	Councillor Aldred
	7 Labour Group places
	1 Non-Group Place

Composition            Labour 9  
                              Non-grouped 1

**LICENSING AND PUBLIC SAFETY COMMITTEE**

<b>CHAIR</b>	Councillor Singh Johal
<b>VICE CHAIR</b>	Councillor Byrne
<b>VICE CHAIR</b>	Councillor Pickering
	11 Labour Group places
	1 Non-Group Place

Composition            Labour 14  
                              Non-grouped 1

**Licensing Enforcement Sub-Committee**

The Licensing Enforcement Sub-Committee shall consist of any 5 Members appointed for each meeting by the Monitoring Officer from the membership of the Licensing and Public Safety Committee.

**Licensing (Hearings) Sub-Committee**

The Licensing (Hearings) Sub-Committee shall consist of any 3 Members appointed for each meeting by the Monitoring Officer from the membership of the Licensing and Public Safety Committee.

**AUDIT AND RISK COMMITTEE**

<b>CHAIR</b>	Councillor Kaur Saini
<b>VICE-CHAIR</b>	Councillor Dr Moore
	5 Labour Group places
	1 Non-Group Place
	1 Independent Member

Composition            Labour 7  
                              Non-grouped 1  
                              Independent Member 1

**HEALTH AND WELLBEING BOARD**

<b>CHAIR</b>	Councillor Dempster
	4 Elected Members of Council

Composition:

- Up to five Elected Members of Leicester City Council
  - The Executive Lead Member for Health & Wellbeing
  - Four Elected Members nominated by the City Mayor
- Up to seven representatives of the NHS
- Up to four Officers of Leicester City Council
- Up to eight further representatives including Healthwatch Leicester / Other Representatives

**STANDARDS COMMITTEE**

(10 Members, 5 Independent Members\* and 5 Councillors)

The Independent Members are co-opted non-voting members of the Committee. The Committee shall be chaired by an Elected Councillor.

<b>CHAIR</b>	Councillor Barton
<b>VICE CHAIR</b>	Councillor Joel
	2 Labour Group places
	1 Non-Group Place
<b>INDEPENDENT MEMBER</b>	Fiona Barber
<b>INDEPENDENT MEMBER</b>	Mike Galvin
<b>INDEPENDENT MEMBER</b>	Jayne Kelly
<b>INDEPENDENT MEMBER</b>	Alison Lockley
<b>INDEPENDENT MEMBER</b>	Simon Smith

Composition            Labour 4  
                                  Non-grouped 1

**OVERVIEW SELECT COMMITTEE**

<b>CHAIR</b>	Councillor Cassidy
<b>VICE CHAIR</b>	Councillor Gee
	Councillor Batool
	Councillor Halford
	Councillor Joel
	Councillor Joshi
	Councillor Pantling
	Councillor Thalukdar
	Councillor Westley
	1 Non-Group Place

Composition            Labour 9  
                                  Non-grouped 1

**ADULT SOCIAL CARE SCRUTINY COMMISSION**

<b>CHAIR</b>	Councillor Joshi
<b>VICE CHAIR</b>	Councillor Pandya
	5 Labour Group places
	1 Non-Group Place

Composition            Labour 7  
                                  Non-grouped 1

**CHILDREN, YOUNG PEOPLE & EDUCATION SCRUTINY COMMISSION**

<b>CHAIR</b>	Councillor Batool
<b>VICE CHAIR</b>	Councillor Willmott
	5 Labour Group places
	1 Non-Group Place
<b>CO-OPTED MEMBER:</b> Roman Catholic Diocese	Gerry Hirst
<b>CO-OPTED MEMBER:</b> Church of England Diocese	Carolyn Lewis
<b>CO-OPTED MEMBER:</b> Parent Governor Representative Primary Schools	Mohit Sharma
<b>CO-OPTED MEMBER:</b> Parent Governor Representative Secondary Schools	Vacant

Composition            Labour 7  
                                  Non-grouped 1  
                                  Up to 4 co-opted members

**ECONOMIC DEVELOPMENT, TRANSPORT AND CLIMATE EMERGENCY  
 SCRUTINY COMMISSION**

<b>CHAIR</b>	Councillor Joel
<b>VICE CHAIR</b>	Councillor Fonseca
	5 Labour Group places
	1 Non-Group Place

Composition            Labour 7  
                                  Non-grouped 1

**HEALTH & WELLBEING SCRUTINY COMMISSION**

<b>CHAIR</b>	Councillor Pantling
<b>VICE CHAIR</b>	Councillor O'Donnell
	5 Labour Group places
	1 Non-Group Place

Composition            Labour 7  
                                  Non-grouped 1

**HERITAGE, CULTURE, LEISURE AND TOURISM SCRUTINY COMMISSION**

<b>CHAIR</b>	Councillor Halford
<b>VICE CHAIR</b>	Councillor Bajaj
	5 Labour Group places
	1 Non-Group Place

Composition            Labour 7  
                                Non-grouped 1

**HOUSING SCRUTINY COMMISSION**

<b>CHAIR</b>	Councillor Westley
<b>VICE CHAIR</b>	Councillor Chamund
	5 Labour Group places
	1 Non-Group Place

Composition            Labour 7  
                                Non-grouped 1

**NEIGHBOURHOOD SERVICES SCRUTINY COMMISSION**

<b>CHAIR</b>	Councillor Thalukdar
<b>VICE CHAIR</b>	Councillor Solanki
	5 Labour Group places
	1 Non-Group Place

Composition            Labour 7  
                                Non-grouped 1

## Proposed Scrutiny Configuration for 2022/2023

The configuration of scrutiny as set out in the table below has been proposed for 2022/23. Once approved by Full Council, this will be published online.

**Recommendation:** Council is asked to approve the revised configuration of scrutiny for the new municipal year, as set out below.

**Cllr Ted Cassidy – Chair of the Overview Select Committee, on behalf of the Scrutiny Chairs and Vice-Chairs**

Scrutiny Commission	Key areas <i>(please note this isn't an exhaustive list)</i>	Executive Member(s)	Lead Director(s)
Overview Select Committee	Finance Capital programmes Land and buildings transactions Operational and corporate estate Asset Strategy IT Corporate Equalities Local Plan	Sir Peter Soulsby - City Mayor	Miranda Cannon - Director of Delivery, Communications and Political Governance Colin Sharpe, Deputy Director of Finance Amy Oliver, Head of Finance

Scrutiny Commission	Key areas <i>(please note this isn't an exhaustive list)</i>	Executive Member(s)	Lead Director(s)
	<p>Digital Transformation including customer services</p> <p>Communications/engagement</p> <p>HR</p> <p>Emergency management/resilience</p> <p>Anti-poverty including welfare and advice services and revenues and benefits</p> <p>Covid and continued pandemic response</p> <p>Refugee resettlement programmes</p> <p>Other key strategic priorities and key corporate emerging issues</p> <p>Lead role in scrutinising external bodies/partner organisations that have a major impact on the city</p>		

Scrutiny Commission	Key areas <i>(please note this isn't an exhaustive list)</i>	Executive Member(s)	Lead Director(s)
Adult Social Care	Health Transfers & Discharge Adult's Safeguarding Adult Mental Health Issues Social Work Independent Living Contact & Response Adaptations & Assistive Technology Dementia Care Learning Disabilities Enablement Services (Shared Lives, Supported Living) ASC Commissioning	Councillor Sarah Russell - Deputy City Mayor with responsibility for Social Care and Anti-Poverty	Martin Samuels – Strategic Director Social Care and Education  Ruth Lake - Director of Adult Social Care & Safeguarding  Tracie Rees - Director of Adult Social Care & Commissioning
Health and Wellbeing	Public Health services and commissioning  Lifestyle services (including diabetes, sexual health)  Configuration of partner services; including	Councillor Vi Dempster - Assistant City Mayor for Health	Ivan Browne – Director of Public Health  Martin Samuels – Strategic Director Social Care and Education

Scrutiny Commission	Key areas <i>(please note this isn't an exhaustive list)</i>	Executive Member(s)	Lead Director(s)
	<p>consultations, financial accounts, and procurement of services</p> <p>Care system integration</p> <p>Primary health provision</p> <p>Secondary healthcare provision</p> <p>Mental health provision – general</p> <p>Drug and alcohol treatment services</p> <p>Oral Health</p> <p>Health Inequalities</p> <p>Covid – general overview and implications for partner organisations.</p>		
Children, Young People and Education	<p>Looked after Children</p> <p>Children in Need</p> <p>Early Help</p>	Councillor Sarah Russell - Deputy City Mayor with responsibility for Social Care and Anti-Poverty	<p>Martin Samuels – Strategic Director Social Care and Education</p> <p>Caroline Tote - Director of Children's Social Care &amp; Early Help</p>



Scrutiny Commission	Key areas <i>(please note this isn't an exhaustive list)</i>	Executive Member(s)	Lead Director(s)
	Children's Safeguarding Children's Social Care Special Educational Needs & Disability Education Sufficiency and Admissions Relationship with Academies and Free Schools Pupil Place Planning & Strategy Pupil Referral Unit Virtual Schools Maintained Schools Governor Services Targeted Youth Support Education Welfare School meals Ofsted inspections	Councillor Elly Cutkelvin – Assistant City Mayor for Education and Housing	Sue Welford – Principal Education Officer Tracie Rees - Director of Adult Social Care & Commissioning

Scrutiny Commission	Key areas <i>(please note this isn't an exhaustive list)</i>	Executive Member(s)	Lead Director(s)
	<p>Mental Health of children and young people and school service provision</p> <p>Covid recovery implications on children and young people.</p>		
Neighbourhood Services	<p>Regulatory Services</p> <p>Community Safety and Protection</p> <p>Community Cohesion and prevent</p> <p>CCTV</p> <p>Allotments</p> <p>Libraries &amp; Community Centres</p> <p>Waste Management</p> <p>Gypsy and Traveller sites</p> <p>Cleansing</p>	<p>Councillor Kirk Master - Assistant City Mayor for Neighbourhood Services</p> <p>Councillor Adam Clarke – Deputy City Mayor for Environment and Transportation</p> <p>Cllr Piara Singh-Clair - Deputy City Mayor for Culture, Leisure, Sport and Regulatory Services</p>	<p>Sean Atterbury - Director of Neighbourhood &amp; Environmental Services</p> <p>Miranda Cannon - Director of Delivery, Communications and Political Governance</p>

Scrutiny Commission	Key areas <i>(please note this isn't an exhaustive list)</i>	Executive Member(s)	Lead Director(s)
	<p>Voluntary and Community Sector strategy/engagement and support</p> <p>Neighbourhood Enforcement Services and activity including Noise Team, Dog Wardens, Pest Control and City Wardens</p> <p>Parks &amp; Open Spaces – including play areas</p> <p>Trees &amp; Woodland</p> <p>Ward Community Meetings</p>		
Heritage, Culture, Leisure and Tourism	<p>Sports Services</p> <p>Conservation Areas</p> <p>Listed Buildings</p> <p>Heritage strategy</p> <p>Arts and Museums</p> <p>Festival &amp; Events</p> <p>King Richard III Visitor Centre</p>	Cllr Piara Singh-Clair - Deputy City Mayor for Culture, Leisure, Sport and Regulatory Services	<p>Mike Dalzell - Director of Tourism, Culture &amp; Inward Investment</p> <p>Ivan Browne – Director of Public Health</p> <p>Andrew Beddow – Head of Sports</p> <p>Andrew Smith - Director of Planning, Development &amp; Transportation</p>

Scrutiny Commission	Key areas <i>(please note this isn't an exhaustive list)</i>	Executive Member(s)	Lead Director(s)
	De Montfort Hall Tourism		Sean Atterbury- Director of Neighbourhood & Environmental Services
Economic Development, Transport and Climate Emergency	Planning Enforcement Highways Parking – including Workplace Parking Levy consultation process Development Projects Transport Street lighting Environmental protection including air quality, flood planning, natural environment Sustainability and Energy Climate Emergency Action Plan Strategic Transport Plan	City Mayor Councillor Adam Clarke – Deputy City Mayor for Environment and Transportation Councillor Danny Myers – Assistant City Mayor for Jobs, Skills, Policy Delivery and Communications	Andrew Smith - Director of Planning, Development & Transportation Matt Wallace - Director of Estates & Building Services Mike Dalzell - Director of Tourism, Culture & Inward Investment

Scrutiny Commission	Key areas <i>(please note this isn't an exhaustive list)</i>	Executive Member(s)	Lead Director(s)
	Procurement Markets Inward Investment & Place Marketing City Centre projects Economic Regeneration Adult Skills and Learning Traffic Regulation Orders Leicester, Leicestershire Enterprise Partnership (LLEP)		
Housing	Housing Options (Advice and Support and Homelessness Prevention) Hostels Private Sector Housing Vacant Property Management Voids Income Management	Councillor Elly Cutkelvin – Assistant City Mayor for Education and Housing	Chris Burgin – Director of Housing

Scrutiny Commission	Key areas <i>(please note this isn't an exhaustive list)</i>	Executive Member(s)	Lead Director(s)
	STAR (Tenancy Support) Housing Repairs and Maintenance Energy Efficiency in homes Tenancy & Estate Management Stores Fleet and Passenger Transport Housing Development & New House Building Accommodating refugees/new communities		